



Aging & Disability Resource Center

Serving Adams, Green Lake, & Waushara Counties

1-877-883-5378

ADRC Governing Board Minutes

September 12, 2019

- I. Certification of Open Meeting Law
- II. Pledge of Allegiance
- III. Call to Order – Chairman Warren Brewer called the meeting to order at 1:10 PM.
- IV. Introduction of New Members, if applicable.

V. Roll Call/Mileage –

Adams:

Jack Allen
Marge Edwards

Green Lake:

Joy Waterbury

Waushara:

Warren Brewer
John Jarvis
Linda Manske

Absent: Jerry Lauer, Suzi Giesen

Guest(s): Charlie Wielgosh, Green Lake County Board Member

ADRC Staff: Jennifer Dille, Kim Rachel, Linda Reinholtz

- I. Adoption of the Agenda: *Motion was made to adopt the agenda by John Jarvis , seconded by Marge Edwards. Motion carried.*
- II. Approval of Minutes of the Previous Meeting: *Motion by Jack Allen to approve the minutes of June 13, 2019, seconded by Linda Manske . Motion carried.*
- III. Public Comment (3 minutes/person, maximum of 15 minutes):
- IV. REPORTS:

A. ADRC Local Activities (Jennifer Dille):

- 1. Staffing Updates: The Disability Benefit Specialist in Adams County has resigned. Her replacement is Felicia Gardner and she begins on September 16. She has experience as a Benefits Specialist. All counties are now fully-staffed.
- 2. Nursing Home Closure: Wild Rose Manor began the closing process in July. Since then many of residents have been relocated. Lisa Zimmerman from Green Lake has done a lot of functional screens so that Peggy Bott could concentrate on community referrals. Marge Edwards asked if there have been many homes closing within the state. It was noted that Crossroads Care Center has also been closed. Jack Allen asked where the remaining people are going. Jennifer answered that some are going to Rosemore Village. Many of the residents have been able to go to a less restrictive environment. Linda Manske asked why it was closed. Jennifer said that the census has been low. John Jarvis asked which centers they were going to. Jennifer said Montello Care Center, Omro Care Center, Wisconsin Veterans' Home at King, Juliet Manor in Berlin and Preston Place in Redgranite. The facility

will stay open until everyone is placed. Jack suggested that since there are more group homes, then there is less need for nursing homes. Jennifer said that the goal is to keep people in their home, but there will always be a need for skilled nursing care.

3. Update on Adams County Waitlist: There are 21 people still on the list. Five to six people are over the income asset limit. Some are hesitant to cash in their life insurance. There are a number of people working on completing the Medicaid application who are in line to take open attrition slot.

- B. **State Activity (Jennifer Dille):** ADRC Directors Meeting Updates: The last meeting was in August. There is funding available for 8 dementia care specialists in the State. The process of Reallocation is being updated. The re-allocation committee will be meeting in October to re-evaluate the formula used. With the current formula there is a need for an additional \$9 million. Jennifer is not sure that the new amounts will be ready for the 2021 budget. Marge asked if the fact that the Older Americans Act has not yet been passed will effect this. Jennifer said no.
- C. **Advocacy Update:** Marge went to the State Aging Advocacy Day. She said there was more of an interest in children than older adults. Warren suggested everyone contact their Representative regarding the Older Americans Act reauthorization. The deadline is September 30.
- D. **Update on 2019 ADRC Budget:** Jennifer passed out a report that summarized where ADRC money goes in the budget. The State wants a detailed listing of Agency Management Support and Overhead (AMSO) costs. Jennifer used a zero for the budget, then what is left is divided between the counties using a percentage formula. Travel will go down as county vehicles are used more often rather than mileage. Joy Waterbury said Green Lake Co. is doing this already. Outreach Marketing is higher because Jennifer has ordered more materials this year whereas she did not order much last year. Workman's Comp has increased. The Computer costs will be higher as Jennifer is ordering a new computer. Warren questioned the amount for Grant Funding. Jennifer said there was an error in that figure. Nursing Home funds will again be allocated at \$10,000. Jennifer did not get all of the information on personnel from Adams County, some of the staff has been out. Warren noted that there are not so many part-timers now. Marge said that many of the employees in Adams are going from 37.5 to 40 hours a week. Jennifer then asked if there were any questions, comments or changes. Joy wanted more information on the increase in Workman's Comp. Jennifer also noted that the budget for Translation had not normally been used, but a translator was used this year, so that amount may be used up.
- E. **ADRC 2020 Budget Review:** Jennifer stated that the grant amount will not change. There will be a 43% match in Medical Assistance (MA). Joy asked when the budget is due. Jennifer said that it is not due until after December, so there is still time to alter it. She does her Annual Report in May. Warren suggested that a subcommittee be formed to work with Jennifer to go through the budget and make a report in December. This has been done in the past. Jennifer will pick a date when they can meet. Joy, Linda and Marge agreed to serve on the subcommittee.

X. **OLD BUSINESS:** Marge noted the duties of the Governing Board are to provide guidance and feedback to the community. She wanted to know if they should take information from the Committee to Human Services in each county so they know what is happening with this committee. Everyone agreed.

XI. **NEW BUSINESS:** Jennifer wanted to know if she should plan to have Amanda Kutcher come and speak about the new Preventative Health classes she is offering. Marge said she would like to have Health and Human Services managers come to the meeting. Warren said that Directors did not need to come to the meetings so they do get the information. In the past people have felt that having them there was kind of intimidating and some want to run the meeting. He added that we have county board

representatives here that can keep them informed. Jennifer said that we could have them come and give a report when we meet in each county. Warren said he would like to have the new Benefit Specialist in Waushara County report on what they are doing. Linda said that having rotating speakers helps everyone keep abreast of everything that is going on.

- XII. MEETING DATE & LOCATION/SUGGESTIONS FOR FUTURE AGENDA ITEMS:** The next meeting is scheduled for December 12, 2019 in Waushara County at 1:00 PM. Linda will check to make sure the Demonstration Room is available. In case of inclement weather, she will call the members if the meeting is cancelled.
- XIII. ADJORNMENT:** *Motion to adjourn the meeting at 2:25 PM was made by Linda Manske ; seconded by John Jarvis. Motion carried.*

Respectfully Submitted

Linda Reinholtz, Administrative Assistant
Waushara County Aging & Disability Resource Center